

Paper Submission Guidelines.

About the Journal:

BHAIRAVI: UGC care-listed/National Peer-Reviewed/Refereed Journal of Visual Arts and Performing Arts (biannual and bilingual), ISSN-0975-5217. The journal aims to contribute for the constant development and research in the field of Visual Arts and Performing Arts.

MANUSCRIPT PREPARATION AND SUBMISSION

Submitting the Manuscript

Manuscripts should be submitted as a word file in the following [Google Form](https://forms.gle/LpT5P2qRiD8h8ob48).
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Before submitting your manuscript, please read and strictly follow the author's guidelines and instructions provided below. Manuscripts not in compliance with these guidelines will be returned back. Manuscripts should be well organized so that the development of ideas is clear. Aim for clear communiqué of ideas. Short headings and subheadings improve the organizational structure of the manuscript and allow readers to look forward to the themes.

Format of Research Paper

Paper Title

Author Name

Designation with complete address, mobile no., email ID

Abstract : Maximum 200 words

Keywords: Maximum 6 words

- * Introduction
- * Material and methods/methodology
- * Study area
- * Results and discussion
- * Conclusion
- * References

Maximum word limit 1500 to 2500.

Language

The manuscript must be written in English/Hindi. It must be clear, concise and grammatically correct.

Page Setup

-Font: Times New Roman or Arial (bold, underline or italics may be used where necessary)

-Font (for Hindi): Krutidev010 or UniCode or Shiva medium) bold, underline or italics may be used where necessary)

-Font size: 12 for English

-Font size: 16 for Hindi

-Spacing: Single space between lines and one line between paragraphs

-Margins: 1 inch margins (top, bottom, left and right)

-Page numbers: Bottom centre

-Page size: A4

-Paragraph: Justified text

Detailed Format of Research Paper

Cover Letter

With each manuscript submission, author(s) must enclose a covering letter describing the significance of the work, its distinctiveness, and any similar work the authors reported before.

- * Signed by all contributors
- * Previous publication / presentations mentioned
- * Conflicts of interest disclosed

Peer Review Policy

Bhairavi: National Peer Reviewed Journal of Visual Arts and Performing Arts. Upon receipt of a manuscript, the Editor-in-Chief will send it for review. After receiving the reviews, the Editor-in-Chief will make a decision on status of the manuscript: acceptable; revise and resubmit; refuse; not suitable for this journal. After the Editor-in-Chief's decision, reviews will be conveyed to the authors. Final decisions concerning publication are made by Editor-in-Chief.

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Acknowledgements

Any acknowledgements should appear first at the end of your article prior to any notes and references.

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Cover Page

The cover page is meant mainly for the convenience of editors. It must include (in order):

- * Title of the paper
- * Date of submission
- * Authors' names, e-mail addresses, phone number of corresponding author (Provide full contact details for the corresponding author including email, mailing address and telephone numbers must be provided)
- * Postal address
- * Author (s) Academic Qualification
- * Word count of text, (including references)
- * The number of tables and figures
- * The number of references

End notes & Foot notes

Endnotes must be numbered consecutively throughout the text by superscript numbers. Footnotes will not be accepted.

References

Citation to work by four or more authors should be abbreviated with the use of et al. (e.g. John et al. 1999). Citation to work by one, two or three authors should always give the author names in full. Work with the same first author and date should be coded by letters, e.g. Harper et al. 1991a,b. Citations should be listed in chronological order in the text and be separated by a semi-colon, e.g. Begun & Gaston 1999; Royal et al. 2007. The references in the Reference list should be in alphabetical order with the journal name unabbreviated. The format for papers, entire books and chapters in books is as follows:

Paper in Journal/Book/Chapter in book

Author surname, name initials, year-month of publication, article title, journal name, volume, pages.

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Authors may sometimes wish to cite information available from the World Wide Web in similar ways to the citation of published literature. In using this option, authors are asked to ensure that fully authenticated addresses are included in the reference list, along with titles, years and authors of the sources being cited, and the most recent date the site was accessed.

GUIDELINES FOR SUBMITTING ARTWORK, FIGURES AND OTHER GRAPHICS

Tables (if any): Each table should be on a separate page, numbered and accompanied by a legend at the top. These should be referred to in the text as Table 1, etc. Avoid duplication between figures and tables.

Figures (if any): Figures and their legends should be grouped together at the end of the article before supporting information (if present). Figures should be referred to in the text as Fig. 1, Figs. 1 & 2, etc. Photographic material should also be referred to as Figures. Photographic figures (good quality digital, coloured photographs) should be saved in TIF [Tagged image file format] at 300 DPI [Dots Per Inch](or failing that in jpg format with low compression) and should have good contrast.

Scientific names (if any): Give Latin names in full, together with the naming authority, at first mention in the main text. Subsequently, the genus name may be abbreviated, except at the beginning of a sentence. If there are many species, cite a Flora or check-list which may be consulted for authorities instead of listing them, in the text.

Units, symbols and abbreviations (if any): Authors should use the International System of Units. Mathematical expressions should contain symbols, not abbreviations. If the article contains many symbols, they should be defined as early in the text as possible, or within the materials and methods section. For instance, time units are: *s, min, h, days, weeks, months, years*. Use 'L' for litre not 'l' to avoid confusion with 'one'. Probability values should be denoted as P.

Manuscript Submission

The journal has an editorial board and several reputed subject experts as ‘referees’. The review of manuscripts is done by reviewers according to the area of expertise. All decisions to accept, revise, or reject a paper will be made by the Editor- In –Chief.

FURTHER INFORMATION

Any correspondence, queries or additional requests for information on the Manuscript Submission process should be sent to conference@nirmalainstitute.org

The registration fee for conference is inclusive of paper publication.